NOTES OF THE MEETING

Nottinghamshire County Council
Adult Social Care,
Health and Public Protection

Learning Disability and Autism Partnership Board

Date: Thursday, 24th May 2018

Venue: Everyday Champions Centre
Newark
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Who came to the Meeting

Tony Harper  Councillor - Nottinghamshire County Council
Mark Taylor  Vice-Chair and Service User Representative
Mandy Snowden  Personal Assistant to Adult Social Care and Health Service Directors

**Service User Representatives**

Christopher Belcher  Service User Representative
Dale Hartley  Service User Representative
Luke Hemstock  Service User Representative
Paul Jones  Service User Representative

**Carer Representatives**

Adrian Hartley  Carer Representative
Dianne Neal  Carer Representative
John Parrott  Carer Representative
Jan Harding  Carer Representative / Voluntary Sector

**Service Users and their support workers**

Donna Allsop  Service User
Joyce Antcliffe  Service User
Shane Bloom  Service User
Janice McGregor  Service User
Andrew Mitchell  Service User
Michael Townson  Service User
David Whittaker  Service User
Kate Dinu    Carer (Dale Hartley)
Dave Freeson  Carer (Dale Hartley)
John Harty    Nottinghamshire County Council – Day Service Support Worker
Dom Mugaseth  Nottinghamshire County Council – Day Service Support Worker
Sandra Parker Nottinghamshire County Council - Care Assistant
Julie Shipman  1:1 Worker
Tracey Radford Nottinghamshire County Council - Community Care Assistant

Parent Carers

John Belcher  Parent Carer
Margaret Belcher  Parent Carer
Alyson Fisk  Parent Carer
Julie Hartley  Parent Carer

Nottinghamshire County Council Board Representatives

Konrad Bakalarczyk Access Officer
Fiona Brown   Nottinghamshire County Council
Sarah Craggs  Person Centred Training & Development Manager (Meeting Facilitator)
Jenni French  Commissioning Manager
Mercy Lett-Charnock Nottinghamshire County Council – Commissioning Manager
Ainsley MacDonnell Service Director, North Notts & Direct Services
Naomi Russell  Group Manager Mid Nottinghamshire

Health Representatives

Chris Adkins Learning Disability Liaison Nurse - Bassetlaw
Sarah Atkinson Primary Care Liaison Nurse – NHS, Mansfield & Ashfield
Health Representatives (continued)

Sam Robinson   Primary Care Liaison Nurse – Notts Healthcare Trust
Stephanie Robinson  NHS – Mansfield & Ashfield
Marie McGahey  Learning Disability Health Facilitator – Strategic Lead
Gary Watt    NHS Bassetlaw - Clinical Complex Case Manager

Facilitators and presenters

James Wheat  Commissioning Officer Nottinghamshire County Council

Providers / Other Attendees

Bryan Gray   Percurra
Will Burchell   Autism East Midlands
Neil Pike    ROB Ollerton and Boughton Recycling
Darren Stapleton   Nottinghamshire County Council – I-Works
Yianola Young   Nottingham Mencap/Smile Stop Hate Crime Project

Apologies -
Who could not come to the Meeting

Wendy Adcock   Friend of the Board
David Barrett   Service User Representative
Michaela Le Bail  DOSH
Jane McKay   Group Manager, Nottinghamshire County Council
Marek Melges   Parent / Carer
Della Money   Nottinghamshire Healthcare Trust – Consultant Speech & Language Therapist
Steve Vickers   Councillor – Nottinghamshire County Council
Stuart Wallace   Councillor – Nottinghamshire County Council
Yvonne Woodhead   Councillor – Nottinghamshire County Council
1. **Welcome and Introductions**

Mark Taylor asked everyone to take their seats and Councillor Tony Harper welcomed everyone to today’s meeting.

Councillor Tony Harper said it was lovely to see everyone and that it seems a long while ago since the last meeting at Easter.

Councillor Tony Harper handed over to Mark Taylor to tell people about the Ground Rules for the meeting.

2. **Ground Rules and House Keeping**

Mark Taylor said the Ground Rules are on tables, please read.
3. Apologies - who couldn’t come to the meeting

Christopher Belcher said he was a little late for the start of the meeting and apologised.

Councillor Tony Harper said not to worry, we are pleased to see you.

People who couldn’t come to the meeting today are recorded on Page 5 of these meeting minutes.

4. Notes from the last Meeting (24th March 2018)

Councillor Tony Harper checked people had seen a copy of the last meeting minutes. He asked if anyone had any changes to make and if they were correct.

The minutes were agreed as a correct record.
5. **Action Log**

*What we said we would do, and What we have done*

Konrad Bakalarczyk went through the Action Log.

**Quality Workshop – Written Update**

Konrad said Tracey Montgomery, the Joint Team Manager for Quality and Market Management, had provided a written update for people to look at, which has been included in the meeting papers for today.

Konrad said a further update will be given to the Board in January 2019.

Konrad said this item has been added to the Progress Chart.
Notts Help Yourself Workshop – Update

Konrad said a leaflet has now been put together which tells people about the service. A copy was on tables for everyone to look at.

Konrad said the leaflet will be sent out and should be available on the Council website.

Specialist Dentistry

Konrad said the Board had raised a number of issues about the specialist / community dentistry service that ended in Bassetlaw.

Konrad said a Working Group had been set-up to look at this issue and has now met a couple of times.
Konrad said the next meeting of the Working Group is on Tuesday, next week – 29th May 2018.

Konrad said Health has given out an Emergency Number for dentistry services. The number is:

☎ 01138 251 986

John Parrott said it is not clear if the Emergency Number has been sent out to people and how they are being made aware of it.

John gave an update. He said there are 4 clinics providing these services now. They have been set up as an interim service, this means to cover until a permanent service is set up. All these services are outside the Bassetlaw area.
John said that we have no information about transport or how people are going to get to services. There is a worry about the cost to get to these clinics.

John said the ‘safeguarding’ issue raised has not been answered yet.

Gary Watt said John is right, the service is outside of the Bassetlaw area.

Gary said it is good that people themselves have tried to use local high street dentists.

Gary said local dentists have done their best to make reasonable adjustments so they are accessible to people with disabilities.

John Parrot said the length of time people are waiting is still too long.
Sarah Craggs said this issue sounds like it is still being worked on.

The Board agreed to keep dentistry on the Progress Chart; any updates will be passed onto the board.

Councillor Tony Harper thanked everyone for their involvement and said that things seem to be moving, even if it is slowly.

Councillor Tony Harper asked for any talk about ‘safeguarding’ issues to be done outside of the meeting.

Konrad asked if there were any other actions, none were raised.
Direct Payments

Adrian Hartley talked about the letter which Cath Cameron-Jones had sent out about Direct Payments Uplift. Uplift is when more money is given to pay for increase in staff costs. He asked if Cath can keep carers involved with this when it changes again.

Adrian said there will be an annual increase next year and we will have the same problems. It was greed for this item to be kept on the Progress Chart.

Progress Chart

Konrad said for people to look at the Progress Chart during the break.
6. Nottinghamshire Housing Plan
- Jenni French

Jenni French introduced herself and said she is a Commissioning Manager.

She said she would only be talking a little bit about what she is doing so people are aware.

Jenni said there is a report she has written for people to look at, which was included in today’s meeting papers.

Jenni talked about the Supported Living Strategy (Plan). She said this was mentioned at the ‘Housing’ theme workshop last November.

Jenni said she is writing a Housing Plan for how the Council manages its ‘Supported Living’ services in the future.
Jenni said the plan looks at what housing is needed for people with disabilities so they can live as independently as possible.

Jenni said she wanted people to tell her the best way for members to be involved in helping with the plan.

Jenni said she wants to understand the problems you have with where you live now and how this could be better.

Jenni also asked if people knew of anyone else who could help with the plan and to let her know who they are.

She would like to meet with the Carers Group if they would like to be involved.
Dianne Neal asked who people can talk to if they have issues now.

Jenni said she can meet with people separately or talk to her today, if they wanted to.

Jenni said her contact details are on the written report that was included in today’s meeting papers and people can call her or get in touch by email.

Konrad said Jenni will also be going to the Service User Forum to have a chat with the group.

7. The Board theme...

What is it like living in Nottinghamshire with a Learning Disability?

The Joint Strategic Needs Assessment (JSNA)

Councillor Tony Harper introduced the Board theme for today’s meeting and invited James Wheat to talk to the Board.
James is a Commissioning Officer for the County Council.

James said he wanted to tell people what the JSNA is and how important it is.

James said the assessment was something that is looked at across the country. The law now says that every council must do an assessment.

It looks at people’s health and wellbeing across the country.

He said it helps us to look at what is happening in Nottinghamshire now and what people need for the future.

James said people have collected lots information called data.

This gives us numbers for things such as, how many people have a health check. This is to see if things are getting better or worse.
James talked about health inequalities where people might not get the same opportunities to keep healthy as the rest of the people living in the country.

James said this is about providing people with the same health opportunities as everyone else.

James said the assessment looks at gaps in services and opportunities in Nottinghamshire and across the country.

This helps us to see if there are differences in Nottinghamshire to other areas of the country.

Eddie Morecroft asked if it is something that just the County Council have decided to do?

James said, no, it is what the Government send out to all councils. It is something that we now legally have to do.

James said it is not done every year, but usually every 3 to 5 years.
James said that people can be sure that we are NOT rushing this piece of work and it will get the time it needs to make sure we do a good job.

James said there are lots of different parts to this assessment. The part we are looking at today is about local views which is section 7.

This is what I am here to ask the Board about today, I want to know what you think about local services and your experiences of using them.

James said he had been looking through older Board meeting notes to see what the main things had been that you have been talking about.

This has helped to decide what we talk about today. He said this will help us to have a real understanding of where we are now.
Donna Allsopp said she didn’t understand what was being said.

Sarah Craggs explained it is a piece of work about what it is like living in Nottinghamshire with a Learning Disability.

Sarah said today is a chance for people to give their views by talking in their groups.

James said when the assessment is finished different people will look at it to make sure everyone is happy with what it says.

James said it will also go to the Health & Wellbeing Board.

James said it will help us when we make important decisions about what we do and the services we buy.
Christopher Belcher asked if the questions are easy to understand.

Konrad said they will not be hard, they are about the experiences you have had.

James said things will become clearer as we work on our tables.

James said he had met with the Carers Group last week.

He said Adrian Hartley had volunteered to represent the carers group and the Board when we look at the assessment before it is sent back to the Government.

James asked the Board if they were happy for Adrian to be the representative. Board members agreed.

James said he will come back to another Board meeting to give an update.
He said when the assessment is finished it will be a public document so anyone can have a look at it.

It will say what the most important things are that we need to look at.

James said we are now going to spend some time talking about the things written on the walls and on your tables.

He handed over to Sarah Craggs to explain what we were going to.

Sarah said when we looked at what the Board have talked about before it helped us to come up with the key things that were discussed.

They are:

• Being independent
• Keeping safe

• Keeping healthy

• Housing – Where you live

• Having a paid job

• My relationships
• Doing things I enjoy

• Having your say and being able to make choices

Sarah said for the first part of the workshops, people were to spend 10 to 15 minutes on tables talking about these workshop headings and to write down anything they think was missing from the list.

Sarah said if people felt something was missing, to write it down on the yellow cards.

Councillor Tony Harper said it is a great opportunity for people to be involved in helping us decide what we need to do in the future.
Sarah said she will look at what people wrote down during the break. She would then see where these points might go, under the headings we already have or if new heading needed adding.

**Tea Break** - Board members were reminded to look at the Action Log, Progress Chart and Burning issues sheets on the walls.

7. The Board theme... continued ..... 

**JSNA**

What is it like living in Nottinghamshire with a Learning Disability?

Mark Taylor asked people to return to their tables and said there is a lot to go through.

Sarah said the list of key areas could be added to or changed, if needed. She said people had written down a number of things on the cards that they felt were missing.
These included:

- Transport – nearly every table had written something down about transport. Sarah said this fits under a number of the headings we already have.

- Growing up with a Learning Disability in Nottinghamshire – a number of tables had also written something about this.

- Quality of support / right support / carers support.

- Accessibility – very hard if things are not accessible. Sarah said this would fit into the some of the heading we have.

- Money came up a lot – having enough to live on, volunteering and support in employment.
Sarah said we usually mix tables up for the workshops as this is how service users preferred the workshops to run.

We have different groups of people who would want to talk about very different things so for this meeting we will split people up into these groups.

A carers table, 2 service user tables and professionals/staff table.

For each of the areas people choose to discuss can we think about:

- What is important
- What do people need to know
- What works well
- What has not worked well

Sarah asked for each table to have a facilitator, someone to write things down and someone to keep people on track with the discussions.

People were given 45 minutes to do this.
9. **What each table decided to share with the whole group**

Sarah Craggs said for people to tell the rest of the meeting what the key areas were that they decided to talk about.

**Table 1 (service user)** – Looked at ‘Having our Say’ – and talked about people who understand you and how you communicate.

They also looked at things people enjoy – going out and doing different activities.

They said it is important to have the resources to enable you to do things, such as having transport and money.
Table 3 Staff/Professionals – Looked at ‘Preventative Health Support,’ they said this included people having good annual Health Checks. They talked about better communication between services and Health and Health and Social Care talking to each other.

Discussed better access to facilities, getting good quality support and access to Health and the right support.

Table 4 – Looked at ‘Relationships’ and talked about what relationships are. They talked about the Mental Capacity Act. They talked about the law and how it is used to prevent some relationships.

Table 5 – Looked at ‘Relationships’ as well and talked about lack of opportunities, jobs and benefits. They also talked about housing and people sometimes being placed somewhere that is not always their choice.

Table 7 – Looked at being independent and keeping healthy. Discussed people being supported and knowing what is available in the community – particularly people without paid support.

Talked about being helped to get the right support.
Sarah Craggs thanked everyone for taking part and said a full write-up of what people said will be in the papers for the July meeting.

10. Questions and Open Forum

One Walk Event

Tracey Radford and Karen Aspley talked about the One Walk event. They said it is taking place in Mansfield on 21st June 2018.

They wanted to encourage everyone to walk with them at the event. People will be meeting in the Market Place in the centre of Mansfield.
They are aiming to bring the centre of Mansfield to a standstill. Over 300 people attended the event last year which was covered by the press.

They said the event is a really good, positive thing with a strong message. There were leaflets on tables about the event for people to take away.

They wanted everyone to watch a short video. Unfortunately the video would not play. The video can be seen on their Facebook Website – ‘One Walk – Have a Voice’

What People do During the Day

Adrian Hartley asked how many people with a disability work for the County Council?
Does the Board monitor the numbers of people with learning disabilities, autism or Aspergers in paid employment for the County Council and in the community to get a baseline of where we are?

Ainsley MacDonnell said we know 4.7 % of the workforce have a disability.

Ainsley said people may tell us they have a disability but we don’t have information of what that disability is.

i-Works have 8 workers with a disability.

Adrian asked why support organisations such as i–works are stopped from supporting suitable people who have a learning disability, autism or Asperger’s because they do not have a formal diagnosis?
Ainsley talked about Department of Work and Pensions (DWP) and Job Centre Plus.

The responsibility is usually with them to assist people with disabilities to access work opportunities and we support what they are doing.

Ainsley said Job Centre Plus are funded to do this work.

Ainsley said we pick-up more specialist and intensive support. We support people in work places and continually follow up what is happening.

Darren Stapleton said we look at individuals and look at what is out there and support them. We don’t just signpost or tell people what is there.
Naomi Russell talked about Nottinghamshire County Council and the employment of people with a learning disability.

There is an Employment Group which I am part of and we get a grant from the Department of Education for 20 supported internships for people with learning disabilities.

An Internship is like work experience where people can learn skills that will help them complete a course or find a permanent job.

Naomi said she thinks we can make a difference, but it will take time. It is about trying to change the way we work.

Naomi talked about looking at the work done in Derbyshire where there are jobs that are protected so only people with a disability can apply for them.
Naomi said we are having a look at a few different ideas from around the country. This will give us a better idea of what is happening, we don’t want this to take a long time.

Adrian said Job Centre Plus could benefit from working with i-work and funding the cost of i-work to improve the number of people with disabilities being employed by the Council.

Sarah Craggs said we need to get more information about this so we needed to put it on the action log for more information to be given by the September Board.

Councillor Tony Harper thanked everyone for their questions.

Councillor Tony Harper and Mark Taylor closed the meeting and said the next meeting on 26th July 2018 and will be ‘Health’ focussed.
Dates for remaining Meetings in 2018:

- Thursday – 26th July 2018
- Thursday – 27th September 2018
- Thursday – 29th November 2018

All meetings will take place in the Champions Suite, Everyday Champions Centre, Jessop Close, Brunel Close, Newark, NG24 2ER from 10 am until 12.30 pm

The website is at:

http://www.everydaychampionscentre.org.uk/newark

Meetings are public so anyone can come along and see what we do.

For more information about the Partnership Board, please visit our website at:

www.nottscountypb.org